

MINUTES
#17-12-13
March 25, 2013
SALARIES AND GRIEVANCES COMMITTEE
2nd FLOOR CONFERENCE ROOM - CITY HALL – 4:15 PM

Members: Alderpersons- Chair Cory Roeseler, Vice Chairman Julie Kath,
Jodi Vander Weele, David Van Akkeren

Ex-officio Member: Sandy Rohrick, Human Resources Manager

Excused: Alderpersons Mary Lynne Donohue, David Van Akkeren

Others in Attendance: Jim Amodeo, Mayor Van Akkeren, Chief Hermann, Steve McLean,
Dolcye Johnson, Marge Mattern, Chad Pelishek, Joe Heidemann

OPEN:

1. Call meeting to order.

Ald. Roeseler called the meeting to order at 4:15 p.m.

2. Pledge of Allegiance.

The Pledge was recited.

3. Approval of the March 11, 2013 Minutes.

Motion by Ald. Vander Weele, Second by Ald. Kath to approve the minutes. Ayes: 3,
Nays: 0.

4. Discussion and possible action regarding a Charter Ordinance to send to Council for the appointment of the Finance Director/Treasurer.

5. Discussion and possible action regarding a Charter Ordinance to send to Council for the appointment of the City Assessor.

6. Discussion and possible action regarding an Ordinance to send to Council for the appointment of Director of Planning and Development.

7. Discussion and possible action regarding an Ordinance to send to Council relating to the position of Director of Human Resources and Labor Relations.

Ald. Roeseler suggested acting on items #4 – #7 together.

Discussion was held:

Sandy explained to the committee that the ordinances will be placing all the Directors to “at will” employment, which will eliminate the 5 year contract (term). The Charter Ordinances wouldn’t go into effect until September 1, 2013. The Charter Ordinances states that effective for appointments made on and after September 1, 2013, the Common Council shall appoint based on the recommendation of the Chief Administrative Officer and the Mayor from a list of qualified candidates provided by the Civil Service Commission.

Steve McLean informed the Committee the ordinances should be introduced to Council at the next meeting which is Wednesday, April 3, 2013. Council would then refer the documents back to the committee, the committee would then send their recommendation to Council, which could be acted on at the April 15, 2013, council meeting.

Jim Amodeo stated that this can be done with items #6 & #7, #4 & #5 are Charter Ordinances and shall take affect 60 days after it passage and publication.

Motion by Ald. Kath to approve items #4, #5, #6, and #7, Second by Ald. Vander Weele. All Ayes, Motion passes.

8. Discussion and possible action regarding an Ordinance to send to Council relating to the terms of appointed officials.

All appointed officials except otherwise provided had a 2 year term, this was for a non-five year Department Head. We are doing away with this; making it an appointment “at-will”. This is just a clean-up.

Motion to approve by Ald. Vander Weele, second Ald. Kath. All Ayes, Motion Passes.

9. Discussion and possible action on an Ordinance to send to Council repealing and recreating Sec. 29-3 relating to Residency Requirements regarding Department Heads.

The only change was to add the Chief Administrative Officer in the ordinance. It should state department heads appointed by the Mayor and “Chief Administrative Officer”. This is just a clean-up .

Steve McLean recommends having the language consistent with the other ordinances, to state “Recommendation by the Mayor and Chief Administrative Officer and appointed by the Council.

Motion to approve with the change by Ald. Vander Weele, Second by Ald. Kath, All Ayes, Motion passes.

MATTERS REFERRED:

10. G. O. 54-12-13
Council Doc.

An Ordinance amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add various positions to the Finance Department Table of Organization.

Sandy Rohrick stated that the ordinance is not adding positions; it's making the titles more appropriate. She informed the committee she would like the discussion to be held regarding controller vs comptroller.

Controller is from the private sector, comptroller has a treasurer associated with it and it's consistent with the state statute.

Motion by Ald. Kath to change the title from Assistant Finance Manager Controller to Comptroller/Treasurer, Second by Ald. Vander Weele. All Ayes, Motion passes.

11. Discussion and possible action on the draft Table of Organization.

Hand out by Sandy Rohrick a draft Table of Organization. Sandy explained the changes and updates.

Motion to approve the TO, except for one change, Comptroller/Treasurer by Ald. Vander Weele, Second by Ald. Kath. All Ayes, Motion Passes.

12. Set date and time of next Committee meeting.

April 8, 2013

13. Adjourn

Motion to adjourn by Ald. Vander Weele, Second by Ald. Kath. All Ayes, Motion Passes.

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.